



**MINUTES of Town of Vermilion Library Board  
for December 6<sup>th</sup> @ 7pm**

**1. Call to order:** A regular meeting of the Town of Vermilion Library Board was called to order on December 9<sup>th</sup> @ 7pm, Alva Andersen chairing.

**Attending:** Richard Yaceyko, Joshua Rayment, Kirby Whitlock, Justin Thompson, Alva Andersen, Carolyn Martin. **Regrets:** Leanne Martin, Brad Gallamore, Margaret McCormack, Anna Giesbrecht.

**2. Agenda:** Kirby moves the adoption of the agenda as presented. Carried.

**3. Minutes:** Joshua moves the adoption of the October 25<sup>th</sup> and November 27<sup>th</sup> minutes as circulated. Carried.

**4. Reports**

**Chair:** County of VR confirmed 2023 cash funding of \$14,600 in addition to the RSG grant. Library was not successful in a Cenovus grant. Community Closet donated \$5,000. Town council confirmed new appointees to the board and the 2023 requisition. Manager will arrange a farewell gift to Joan Mudryk for her service to the library board.

*Joshua moves that the library board recommend town council re-appoint Richard Yaceyko to a 3-year term on the library board. Carried.*

**Manager:** Library closures include December 14 from 1130-1230pm, December 23-27+30. The programs coordinator staff have resigned effective February 2024. New pension enrollments and revised benefits calculations will significantly affect 2024 budget. Manager recommends reducing operating costs to accommodate new expenses. A network gateway and 2 access points needed to be replaced. Ambiguity exists in the jurisdiction between the Town and Library concerning facility reserve management. Manager will send a copy of the current memorandum of understanding to trustees for review.

*Kirby moves that the library board enter an in-camera session as per section 17(4)d of the Freedom of Information and Protection of Privacy Act at 7:21pm. Carried. Kirby moves that the library board enter an in-camera session as per section 17(4)d of the Freedom of Information and Protection of Privacy Act at 7:25pm. Carried.*

**Treasurer:** No irregular sources of income in the reporting period. Notable expenses include staff development courses at \$731, alarm system troubleshooting, and steam cleaning at \$540.

**NLLS Board:** The NLLS board confirmed the 2024 budget at a 1.5% increase, ~\$22,400 for the library. This formula assumes a service population of 4,150 for Vermilion.

# VERMILION



## Public Library

**Plan of Service Committee:** The committee is seeking another member to join. Committee reviewed the 2023 service goals and recommends amending several targets. Manager to send a copy of the committee roster list to board members.

*Richard moves the adoption of the reports as presented. Carried.*

**5. Budget:** An amended budget was presented for review. Manager highlighted that an interim budget will be required until County of VR funding is confirmed for 2024. *Joshua moves that the board approve the interim budget until such time as the County of Vermillion River funding is determined. Carolyn seconds. Carried.*

**6. Adjournment:** Justin moves to adjourn at 8:47pm.

**Next Meeting:** January 31 @ 7pm

Approved On: January 31, 2024

Board Chair: \_\_\_\_\_

