



**MINUTES of Town of Vermilion Library Board
for June 19, 2024 @ 7pm**

1. Call to order: a business meeting of the Town of Vermilion Library Board was held at the Vermilion Public Library on June 19, 2024 @ 7pm, Kirby Whitlock chairing.

Attending: Margaret McCormack, Carolyn Martin, Joshua Rayment, Kirby Whitlock, Brad Gallamore, Richard Yaceyko. **Regrets:** Alva Andersen, Anna Giesbrecht, Justin Thompson.

2. Agenda: Margaret moves the adoption of the agenda as presented. Carried.

3. Minutes: Carolyn moves the adoption of the May 28, 2024 minutes as circulated. Carried.

4. Reports: Chair: GoA reported changes to the libraries act that do not affect VPL. Letter drafted to Leanne Martin thanking her for her service. Advocacy delegation met with County administration. Personnel committee met on June 10 to review salary grids. Ad hoc Hazard committee still requires a facilitator.

Manager: New website allows self registration for members for 30 days of limited use. Elevator construction is progressing but dust hoarding is not adequate. Meeting room will become staff workspace starting July 1. Program coordinator requests free memberships for youth this summer to promote summer reading program. Manager proposes early closure during summer hours to allow more flexible vacation time usage. Last summer the library averaged 3.46 visitors between 6-7pm on Mondays to Thursdays.

Joshua moves the library waive youth membership fees for the summer months. Carried.

Kirby moves the library adopt 6pm closure Monday to Thursday for summer months. Carried.

Treasurer: Notable expenses in the reporting period include auditor fees for \$1000, a deposit on the elevator hardware for \$43100, and the NLLS system levy for \$22370.

Friends of VPL: Brad Gallamore, Stuart Pauls, and Jim Zadorozny were appointed to the Friends of VPL. FOVPL supports the library's intention to offer an online 50/50 and approved the purchase and install of a bike rack for \$1000 and memory dementia sensory kits for \$700. Margaret moves the library prepare a gaming package for an online 50/50 to the FOVPL. Carried.

6. Advocacy Issue: CVR budget process and timeline was reviewed. Administration reported a desire for a 4-year operating budget delivered in July/August, a consistent plannable figure, and that the library should know annual funding by April once the mill rate is set.

Joshua moves the that the board ask for a requisition of \$20,000 from the County of Vermilion River for the 2025 operating year with \$1,000 added in each consecutive year for 2026-2028. Brad Seconds. Carried.

7. Charity Return and Audit: Reports were shared for review as information.

Adjournment: Kirby moves to adjourn at 8:00pm.

Next Meeting: August 28, 2024 @ 7pm

Approved: J. Rayment Date Sept 3/24